



Northern Arizona Council of Governments
Economic Development Council
Membership Committee Teleconference Meeting Minutes
March 22, 2016 at 11:30 am

| Members: | Present/Absent: | # of Absences YTD |
|--|------------------------|--------------------------|
| Wendy Bridges | Present | 0 |
| Carol Curtis, Chair | Present | 0 |
| Linda Hatch | Present | 0 |
| Ed Steinbeck | Present | 1 |
| Paul Watson | Present | 1 |
| Staff: Teri Drew, Regional Director | | |
| Julia Sawyer, Executive Assistant | | |

A quorum was present.

1. Call to Order/Welcome

Chairman Carol Curtis called the meeting to order at 11:31 AM.

2. Approval of Minutes for November 30, 2015 and January 6, 2016

Chairman Curtis asked if everyone had reviewed the minutes and asked for comments on the November 30, 2015 minutes. There were no comments. **Ed Steinbeck made a motion to approve the minutes as filed, Wendy Bridges seconded. The motion passed unanimously.** Chairman Curtis called for comments or discussion on the January 6, 2016 minutes. There were no comments. **Wendy Bridges made the motion to approve the January 6, 2016 minutes, Linda Hatch seconded. The motion passed unanimously.**

3. Membership Renewal Considerations

Chairman Curtis moved to the next item on the agenda. Teri Drew listed the membership renewals that were on the agenda. Chairman Curtis called for the renewal application of Steve North, Navajo County, to be reviewed first. She listed the criteria on the evaluation form and asked for ratings. The total rating for Mr. North was 31 points, noting positive comments regarding his longevity as a resident and his interests in supporting Economic Development. Ms. Drew noted that there had previously been attendance issues, but seems to have improved. Priority Rating – Ms. Drew noted that there is another renewal for Navajo County and a vacancy as well, and that Mr. North is the only candidate who would be an Economic Development representative of those who have applied. Her suggestion is that he should be first choice for that seat, as the new Bylaws require replacement of the same sector representation. Chairman Curtis asked the committee if they agreed to mark Steve North as the first choice for this seat, all agreed. Chairman Curtis asked the committee if they would prefer to hear all of the nominees and make one motion at the end, or to make individual motions on each applicant. It was agreed to make individual motions on each applicant. Chairman Curtis then called for a motion to recommend Steve North for renewal to the Economic Development Council. The recommendation will go to Regional Council for approval. **Paul Watson so moved, Wendy Bridges seconded. The motion passed unanimously.**

Chairman Curtis then called for a review of the renewal application of Supervisor Art Babbott of Coconino County. The total rating for Supervisor Babbott was also 31, pending a letter of recommendation from a member of Regional Council. Ms. Drew felt certain that she could secure a letter of recommendation from

Coconino County Regional Council member, and the group agreed that Supervisor Babbott could qualify for this point pending the receipt of that letter of recommendation. Chairman Curtis agreed to reach out to secure a letter. Ms. Drew commented that there is a balance that needs to be maintained for elected officials, and Supervisor Babbott's renewal would allow the EDC to keep their current percentages intact. Comments were made regarding the importance of having policy makers on the board, especially those with focus on economic development. All concurred. There were several other positive comments regarding Supervisor Babbott's added qualification as a business owner, and about his broad background and community involvement, and his diligence in obtaining meeting information when he is not able to attend the regular EDC meetings, and responding to items he has influence with.

Supervisor Babbott's Priority Rating – first choice. Ms. Drew noted that this is the only seat being considered for Coconino County, and there would be sector for sector representation, as before, and her recommendation again would be first choice for Coconino County. Chairman Curtis asked for concurrence from the committee, all agreed. Chairman Curtis called for a motion to recommend the renewal of Supervisor Art Babbott for the Elected Official Seat on the EDC. **Wendy Bridges so moved, Ed Steinback requested an amendment to read “pending receipt of the required recommendation prior to the next EDC meeting. Wendy Bridges modified her motion accordingly, Ed Steinback seconded. The motion as modified passed unanimously.** It was clarified that the letter of recommendation has to be in 24 hours before the meeting in order to be added to the agenda available to the public for comment.

Chairman Curtis then moved on to the renewal application of Sharon Adams of Navajo County. Ms. Adams's application indicated a change from public sector to private sector. Teri Drew noted that Ms. Adams was working for the private sector when she was first appointed to the Council. She then transitioned to Congresswoman Kirkpatrick's office and was then designated as a public sector representative. Discussion followed regarding whether there was any private sector representation in Navajo County or not. It was agreed there was not private representation currently, and Ms. Drew noted that the sector percentages were good as represented today. More discussion followed regarding qualifying her renewal as public sector, as the Congresswoman is currently running for re-election and may not get the re-election. Ms. Drew remarked that, in that scenario, Ms. Adams would then have to re-apply and present a recommendation from her new employer. Discussion followed regarding if Ms. Adams's job changes and the need to re-apply and submit a new resume assure qualification. Ms. Drew commented that Julia provided Ms. Drew with updated information, and Ms. Adams does live in Show Low and does qualify for the assessed community points. Ms. Adams also sent an email with her application, noting that she was re-applying as a private sector member under her original nomination from Summit Health Care Regional Medical Center. Ms. Drew noted that Ms. Adams's resume doesn't indicate that she works for Summit. Discussion followed regarding applying under a position that the candidate does not work in, and what connection Ms. Adams may have with the Medical Center. Wendy Bridges noted on Ms. Adams's resume that she is a part of an advisory council for the Medical Center Ms. Drew affirmed that a representation on a committee qualifies her, and would allow for the private seat approval that Ms. Adams was intending to apply for. Chairman Curtis clarified that her status would not be public, but private.

Total points for Ms. Adams – 30. Comments were made regarding her long-term residency and service to the EDC, and her connection with Congresswoman Kirkpatrick being beneficial to the EDD. Also mentioned was Ms. Adams's work on behalf of veterans. Regarding her availability, Ms. Drew noted that there had been attendance issues in the past, but that it seems to have cleared up. Priority Rating – This would be the only

private sector seat being presented for Navajo County. Ms. Drew noted that the bylaw provisions for no more than 2 members for a single community will effectively render Show Low as being represented to the maximum.

Chairman Curtis confirmed the criteria points that Ms. Adams received and her priority rating being first choice for the private sector seat. She called for a motion for the renewal of Sharon Adams as a private sector member, moving from the public sector seat. **Paul Watson so moved, Ed Steinback seconded. The motion passed unanimously.** Ms. Drew commented that she will seek out a letter of recommendation from Summit Health Care Regional Medical Center, since that is the entity being represented by Ms. Adam's membership on the Economic Development Council.

4. New Member Consideration

Chairman Curtis moved on to Evelyn Racette, the new candidate application on the agenda. Paul Watson, also representing Navajo County, gave a brief synopsis of Ms. Racette's background and qualifications, having been appointed to her position as Town Manager for Pinetop/Lakeside 1 ½ years ago. He described her as very active in the economic development activities regionally and in her own community. Discussion followed regarding her lack of longevity in Arizona, although she has already worked hard to bolster the economy in Pinetop/Lakeside, and is proactive in trying to assist employees secure affordable housing in a tourism-based economy. Total points for Ms. Racette – 29, and her priority rating was 2nd, with Steve North as the number 1 priority. Chairman Curtis asked for a motion to recommend Evelyn Racette for appointment by the Regional Council to membership on the Economic Development Council. **Paul Watson so moved, Linda Hatch seconded. The motion passed unanimously.**

5. Public Comments

Chairman Curtis called for public comments. There were no public comments.

6. Member Comments

Chairman Curtis then called for member comments. There were no member comments.

7. Adjournment

Chairman Curtis called for adjournment of the meeting.

Wendy Bridges moved to adjourn, seconded by Paul Watson. Motion passed unanimously and the meeting was adjourned at 12:24 PM.