



**Northern Arizona Council of Governments
Economic Development Council
Membership Committee Teleconference Meeting Minutes
May 19, 2016 at 10:00 am**

Members:	Present/Absent:	# of Absences YTD
Wendy Bridges	Present	0
Carol Curtis, Chair	Present	0
Linda Hatch	Present	0
Ed Steinbeck	Present	1
Paul Watson	Present	1
Staff:	Julia Sawyer, Executive Assistant	

A quorum was present.

1. Call to Order/Welcome

Chairman Carol Curtis called the meeting to order at 10:04 AM. She asked all present to introduce themselves and share their ideal summer plan if they win the lottery. All enjoyed the conversation.

2. Approval of Minutes for March 22, 2016

Chairman Curtis asked if everyone had reviewed the minutes and asked for comments on the March 22, 2016 minutes. There were no comments. **Paul Watson made a motion to approve the minutes as filed, Ed Steinbeck seconded. The motion passed unanimously.**

3. Membership Considerations

Chairman Curtis moved to the next item on the agenda. Mary French Jones has submitted an application for the vacant Navajo County Public Sector seat, with a letter of recommendation from Mayor Greg Smith of the Town of Pinetop, and David Sargent, Police Chief/Interim Town Manager. Chairman Curtis noted that Ms. French-Jones's application was extensive, and she began to review the evaluation form and asked for comments on the application. A comment was made noting that the application information needs to be more specifically represented on the evaluation form, and it was noted that the sector representations listed on the application are not listed the same on the evaluation form. Chairman Curtis asked Julia Sawyer, Executive Assistant to Teri Drew, if this form could be amended to properly reflect the application. Ms. Sawyer stated that she would review it with Ms. Drew to be sure if it requires action by the committee or not. This matter will be taken under advisement until the form can be reviewed for recommended changes.

Chairman Curtis asked for recommendation from the Committee on the Evaluation Form items as printed:

- 1. Geographic Representation**
- 2. Is applicant from an EDD Assessed Community?**
- 3. Occupational Category**
- 4. Regional Council Member/Recommendation?**
- 5. Interest and Qualifications**
- 6. Labor Market Knowledge**
- 7. Availability**

The Committee discussed each point. There were several positive comments regarding her knowledge of the state of Arizona based on her varying jobs throughout the state and her tenure of 25 years in Navajo County. It was also mentioned that, because she also knows topics from other areas in the state gives her a good breadth of knowledge.

There was also discussion regarding Ms. French-Jones as an experienced grant-writer, and the value that would bring to the EDC table during the times that grant applications are being submitted. Her application did not come with a recommendation from Regional Council. However, there were positive comments given regarding her interests and qualifications, labor market knowledge and her availability to the EDC.

Following the discussion and evaluation of Ms. French-Jones, Chairman Curtis reviewed the number of points at 29 and called for a motion. **Linda Hatch made the motion to recommend Mary French-Jones to membership on the EDC seconded by Paul Watson.** With no further discussion, Chairman Curtis called for a vote. **The motion passed unanimously to recommend Ms. French-Jones to EDC for membership.**

Further comments were made regarding her experience in restoration and preservation of historic sites, as well as airport experience, and the importance of that knowledge and experience to the region, especially for tourism.

5. Member Comments

Chairman Curtis called for member comments. Paul Watson commented his assurance that Mary French-Jones is a good candidate from a community aspect, as he lives and works in the same area.

6. Public Comments

Chairman Curtis then called for public comments. There were no public comments.

7. Adjournment

Chairman Curtis called for a motion for adjournment of the meeting. **Ed Steinback moved to adjourn, seconded by Wendy Bridges. The motion passed unanimously, the meeting was adjourned at 10:30 AM.**