

Technical Subcommittee Meeting ♦ February 7, 2018
NACOG AAA Offices, Flagstaff, AZ

MEMBER NAME	ENTITY	PRESENT	ABSENT	STAFF NAME	
Margie RS Begay	Navajo Nation		X	Jason Kelly	
Bill Bess	Navajo County		X	Jason James	
Terry Cooper	Town of Snowflake		X	Jennifer O'Connor (phone)	
Kyle Dabney	Town of Jerome	X		Cindy Binkley	
Tim Dalegowski	Coconino County		X	Tod Morris	
Andy Dickey	City of Sedona		X		
Art Durazo	Town of Clarkdale	X			
				GUEST NAME	ENTITY
Dan Gabiou	ADOT MPD		X	Jason Bottjen (phone)	ADOT MPD
Shane Hemesath	City of Show Low	X		John Samuelson (phone)	ADOT MPD
Michael Lomayaktewa	Hopi Tribe		X	Kevin Adam (phone)	
Ron Long	Town of Camp Verde		X	Lisa Robertson	City of Show Low
Gus Lundberg	Town of Taylor		X	Tricia Lewis	ADOT LPA
Roland Maldonado	Kaibab Paiute Tribe		X	Caleb Lanting	Page/Holbrook
Roger McCormick	Yavapai County	X		Stephen Craver	City of Sedona
Matthew Patterson	Town of Pinetop-Lakeside	X		Michael Janes	Winslow/Williams/ Tusayan
Paul Ramsey	City of St. Johns		X	Bryan Cook	Navajo County
Tim Rasmussen	Town of Springerville	X		Christian Metropolis (phone)	ADOT MPD
Bruce Ray	Town of Eagar		X	James Meyer (phone)	ADOT MPD
Morgan Scott	City of Cottonwood		X		
Randy Sullivan	City of Holbrook		X		
David Swietanski	Apache County	X			
Matthew Wood	City of Page		X		
Mark Woodson	City of Winslow/Town of Tusayan/City of Williams		X		
	Town of Fredonia				

I. Introductions

Chairman Shane Hemesath called the meeting to order at 10:05 A.M. Self-introductions were made. A quorum was present.

II. Approval of December 2017 Minutes

Vice Chairman Hemesath asked for any corrections to the December 6, 2017 meeting minutes. Hearing none, he asked for a motion to approve.

Dave Swietanski moved to approve the December 6, 2017 meeting minutes as presented, seconded by Caleb Lanting. Motion passed unanimously.

III. Call to the Audience

There were no comments from the audience.

IV. Federal & State Updates

A. Federal & State Legislative Update

Kevin Adam reported that the current state legislative session is underway. There are a couple of items being considered that if approved, would provide modest increases to transportation revenues.

- HB 1165/SB 1147: Expansion of county transportation excise tax authority from half-cent to full-cent.
- HB 2166/SB 1146: Establishment of a highway safety fee and alternative-fuel tax exemption repeal.

SB 1147 was successfully advanced through the committee stage. However, the counterpart HB 1165 was unable to get out of committee on a 4-4 vote. The chairman of the House committee does have the item up for re-consideration this afternoon. The bill is still alive in the Senate.

HB 2166/SB 1146 would give the ADOT Director the discretion to set a fee to be collected with annual vehicle registration renewals in order to fully fund DPS operations. This measure would also phase out the current tax exemptions for alternative fuel vehicles. SB 1146 was successfully advanced from the committee level. The House committee will consider HB 2166 today.

At the federal level, the current resolution expires at the end of the week. It appears that legislators are close to extending the resolution through the end of March. Continuing resolutions limit the amount of funding that comes to individual states. In addition, it precludes an increase in revenues that were authorized through the FAST Act.

Specific details have still not been released in regard to the Administration's infrastructure package. The outline that has been released indicates that there will be a minimal federal investment, which will be used to incentivize local/state/private funding. The current target for the plan is \$200 billion in federal funding over 10 years. There are further concerns with the potential for change to the federal-state/local match ratio from 80-20 to 20-80. There could also be funding set aside for rural areas, to be allocated to the states to be distributed as a block grant to smaller communities. It is important to note that an infrastructure package would be intended to fund water quality, broadband and other areas as well as transportation. The infrastructure package will not address how to shore up the Highway Trust Fund.

B. HURF Exchange Policy

Tricia Lewis reported that the HURF Exchange policy has been finalized and published by ADOT. It is the hope that the HURF process will streamline and simplify project delivery.

The policy, forms, and documents are available for download on the ADOT website.

C. ADOT LPA Website – One Stop Shop

The ADOT LPA website was recently re-designed. The page now includes a library of forms for different categories of project initiation, as well as tools to help sponsors estimate project costs.

D. JPA/IGA Policy Revision

There is a specific form for HURF JPA/IGAs. The goal is to reduce the turnaround time on HURF JPA/IGAs.

Jason James asked if there was a policy change being considered to keep budget changes that are under a specific percentage of the project budget from requiring and amended JPA/IGA. Tricia responded that the idea has been suggested, but it has not yet been made policy.

E. Off System Bridge Program

Currently, the Off System Bridge program is dormant due to lack of funding. If it were to be reinstated, it would be a competitive program.

F. ADOT Report (Northcentral District, Northeast District)

Jason James reported that this standing item has been added to the agenda as an opportunity for the Northeast District and the Northcentral District to report on projects in their districts (when they are able to attend Technical Subcommittee meetings).

Jason reported that the Northcentral District has turned in their district minor applications for the next round of funding. The application includes the following projects:

- Northbound left turn lane at Horseshoe Bend on US 89 in Page
- Right turn slip lanes for the SR89A/SR179 roundabout in Sedona
- Drainage improvements SR 40B
- Drainage improvements SR 87 south of Payson

Stephen Craver announced that the Sedona City Council adopted a half-cent sales tax as a part of their master plan process. The increase will be implemented in March. One of the priorities identified to use these funds is the slip lanes at the SR 89A/SR 179 roundabout. The city will be contributing 50% of the project cost to strengthen the application.

G. Highway Performance Management System (HPMS) Policy

James Meyer reported that beginning in HPMS calendar year 2017, ADOT will no longer be activating the HPMS portal. Local governments will no longer be required to submit this information, as ADOT will be collecting it themselves. This will allow the local governments to focus their data collection efforts on the COG TCDS site. The TCDS site is open year-round to receive traffic count uploads, however, counts must be added before March 31 to be included in the 2017 HPMS data submittal.

Staff from ADOT will be contacting local governments in the near future to inventory important information about local traffic count programs.

H. Other

There were no other federal and state items presented.

V. Transportation Investment Plan (TIP)

A. Review High Priority Project Development Schedules

Apache County- Sanford Drive: The project is at 65% plans. 95% plans are expected to be completed next month. The right of way and right of entry clearance has been received. The environmental is nearing completion. Crews will start preliminary construction work in March.

Town of Pinetop-Lakeside- Billy Creek Bridge: The Town has paid for the right of way. 100% plans should be completed by the end of the month. The Town is seeking reimbursement from ADOT. The project is on budget.

Town of Taylor- Papermill Road: No project update was given at this time.

Yavapai County- SR 89/Paulden Widening: This is an ADOT project to which Yavapai County is contributing its NACOG and local funding. The IGA should be completed in the next month.

City of Williams- Grand Canyon Boulevard: The project is moving into design. The City will perform the design, and plans to use HURF for construction. Jason Kelly cautioned that the city has approximately 12-15 months to get the design finalized in order to obligate the construction funds on time.

City of Winslow- Route 66 Renaissance: The project is moving into design. The City will perform the design, and plans to use HURF for construction.

Yavapai County/City of Sedona- Boynton/Dry Creek Road Overlay: The project is at 95-100% plans. The project sponsors are moving forward with HURF paperwork.

B. Update on Regional Fund Balances and Management Strategies

Jason James reported that during the first round of sub-regional meetings, six projects were identified to add to the TIP. Two have already been allocated in the rotation, and four brand new projects:

- Town of Eagar: 4th Street construction
- Town of Jerome: Area drainage improvements
- City of Cottonwood: 6th Street
- City of Holbrook: Florida Street
- Navajo County: Subregional significant project
- Town of Taylor: Centennial Boulevard sidewalk

Final steps to add these projects to the TIP will be discussed at the next round of sub-regional meetings in early March. Once those projects have been added to the TIP, the fund balances in FYs 20 and beyond will begin to decrease.

C. Review and Possible Action to Approve FY18-23 TIP Amendment 4

Jason James reported that the Town of Pinetop-Lakeside went to bid for the Woodland Road pathway project. The bids came back \$55,000 over the allocated project budget. The Town has already invested \$200,000 in the project. They are asking for region to help with an additional \$55,000. The Town of Pinetop-Lakeside will provide additional matching funds in the amount of \$3,300. Hatch Construction won the bid process.

Matt Patterson moved to approve FY18-23 TIP amendment 4 as presented, seconded by Shane Hemesath. Motion passed with David Swietanski opposed.

Jason James reported that an administrative amendment to the TIP was made in January. The modification involves the City of Page Lake Powell Boulevard project. The funding amounts for the project had to be revised to match the Stage V cost estimate. Since the project is not funded through NACOG regional allocations, the change can proceed without Technical Subcommittee approval.

D. Other

There were no other TIP items presented.

VI. Highway Safety Improvement Program (HSIP)

A. FY21-22 HSIP Call for Projects

The deadline for applications for the FY21-22 HSIP program is May 4. Burgess & Niple will be completing the applications for interested stakeholders for this round only.

Burgess & Niple has completed the network screening, which identifies all of the fatality/incapacity hot spot segments and intersections. Staff is in the process of contacting the affected stakeholders to determine interest in pursuing HSIP funding to address those problem areas.

Any potential projects will be discussed further at the March sub-regional meetings.

B. Safety Plan Update

Staff will distribute copies of the results of the network screening next week.

Burgess & Niple is finalizing the online application tools. These should be completed by the end of the month. Online trainings will be made available once everything is finalized.

C. Status of Phase 3 Sign Panel Replacement Project Phases 2 & 3

Phase 2 of the Sign Panel Replacement involves the communities of Page, Holbrook, Taylor, Springerville, Eagar, St. Johns, and Williams: This phase begins construction on 2/19 in Page and St. Johns.

Phase 3 of the Sign Panel Replacement involves the Navajo Nation and the Hopi Tribe: The 60% plans meeting was held last week. The project is proceeding on schedule.

D. Other

There were no other HSIP items presented.

VII. Public Transportation Program

A. Update on Coordinated Mobility Program

Tod Morris introduced himself to the Technical Subcommittee members.

The purpose of the Coordinated Mobility Program is to enhance mobility for seniors and individuals with disabilities and improve coordination between providers to expand the availability of transportation options. This is accomplished by fostering partnerships with various human services transportation providers to deploy transportation programs where there are gaps within the existing transit system. In the NACOG region, there are some communities where the 5310 Coordinated Mobility programs function as the primary source of public transportation.

B. Status of FY18 FTA Section 5310 Grant Program

The Notice of Funding Availability was released on January 2. There will be approximately \$770,000 in federal funding to support rural projects, and an additional \$1.2 million in STBG funding.

Applications for Mobility Management projects will be due on February 21. All other 5310 applications will be due on March 2.

On March 13, NACOG will host a regional grant review committee to prioritize the applications received in the region. In April, the prioritized list will be submitted to ADOT for funding consideration. Grant awards will be announced in May.

Last year the NACOG region was awarded approximately \$970,000 in 5310 funding. This year, staff anticipates receiving request for approximately \$1.5 million.

In order to ensure that the greatest needs are being addressed in the process, the Coordination Council will be looking at the following criteria when ranking the grant applications:

- Demonstration of need
- Financial and technical capacity of the provider to manage federal funds
- Resourcefulness and coordination
- How the request fits within the region's Coordinated Mobility Plan

C. Status of Regional Passenger Transportation Study

Jennifer O'Connor reported that the RFP process for the regional passenger transportation study has concluded and a consultant, KFH Group, has been selected to perform the study.

The purpose of the study is to build an understanding of the current scope of passenger transportation in the region, and learn what unmet passenger transportation needs exist.

The study area will include Apache, Coconino and Navajo Counties. The whole of Yavapai County was included in a study performed last year by CYMPO.

The consultants will be on-site in the region to perform ride-alongs with providers and talking with representatives of the providers to learn what services are being offered and existing needs.

NACOG will form a steering committee with broad representation from sectors such as aging/adult, economic development, and tribal/city/town/county stakeholders.

The target delivery date of the regional passenger transportation study is September 30, 2018.

D. Other

There were no other public transportation program items presented.

VIII. Miscellaneous Reports

A. Status of Regional Infrastructure Inventory & Prioritization Initiative

NACOG staff met with Congressman Tom O'Halleran on January 12. Supervisor Tom Thurman, Supervisor Randy Garrison, Navajo County Assistant Manager Paul Watson were also present. The discussion included the big list of regional transportation infrastructure project priorities.

At the sub-regional meetings, staff and stakeholders identified sixty-four potential projects. Of those, eighteen were deemed sub-regional significant projects. This list has been submitted to Congressman O'Halleran. In addition, NACOG staff was able to speak with Chip Davis about the merits of each of the sub-regional significant projects.

B. 2020 Census Update

Jason James thanked everyone that registered for the LUCA process. The participation materials will be mailed to registered participants, who will have 120 calendar days to complete their review of the address list.

The Census Bureau has requested that each county identify a primary participant, or Statistical Areas Program Representative. This person will perform a final review and suggests modifications to the boundaries for block groups, census tracts, census county divisions and census designated places. Jason asked the TSC members for suggestions for persons on their staff that handle this type of information.

- Apache County: Jason will follow up with local staff
- Coconino County: Jason will follow up with local staff
- Navajo County: Ryan Taylor, GIS Manager
- Yavapai County: Kevin Blake, GIS Director

C. FY19 Governor's Office of Highway Safety Grant Opportunity

The Governor's Office of Highway Safety FY19 grant opportunity opened recently. Eligible projects include accident investigation, impaired driving, emergency medical services, occupant protection, pedestrian/bicycle safety, police/traffic services, speed control, roadway safety, traffic records and motorcycle safety. These grants are primarily geared toward law enforcement, but there is a lot of overlap with public works and roads on a lot of these items. Deadline for applications is March 2.

A request for proposals for the Arizona Commerce Authority FY18 Economic Strengths Project Grant was opened a couple of weeks ago. The deadline for submittals is March 14. This is a competitive grant program designed to enhance economic strength and competitiveness of rural Arizona communities by providing funding for highway projects to foster job growth. It reimburses specific costs for qualifying rural road highway projects that significantly increase the number of new jobs, foster significant private capital investment, and make contributions to the regional economy. This is specifically for rural areas, cities and towns with populations less than 100,000/counties with populations less than 750,000 and federally recognized Indian tribes. Eligible projects include public highway/rural roadway: construction/re-construction, turn lanes, acceleration/deceleration lanes, utility placement, curb/gutter and drainage construction. This program does not cover design.

D. Other

Jason Kelly announced his resignation from NACOG effective February 23.

IX. Important Meeting Dates, Deadlines

Jason Kelly announced the following dates and deadlines:

- A. 2nd Round Discussions – Infrastructure Inventory & Prioritization Initiative**
 - **March 1, 2018: Yavapai Sub-Region Meeting, Cottonwood**
 - **March 5, 2018: Coconino Sub-Region Meeting, Flagstaff**
 - **March 6, 2018: Navajo Sub-Region Meeting, Show Low**
 - **March 7, 2018: Apache Sub-Region Meeting, St. Johns**
- B. February 8, 2018: Oak Creek Canyon Traffic Management Committee Meeting, Sedona**
- C. February 21, 2018: 5310 Grant Application Deadline (Mobility Management Projects)**
- D. February 21, 2018: 5311 Grant Application Deadline**
- E. February 22, 2018: NACOG Regional Council (Flagstaff)**
- F. March 2, 2018: 5310 Grant Application Deadline (Capital & Operating Projects)**
- G. March 8, 2018: Every Day Counts – AZ LPA Stakeholder Council Meeting (Phoenix)**
- H. March 28-30, 2018: AZ Conference on Roads & Streets (Tucson)**
- I. April 4, 2018: NACOG TSC Meeting**

- J. April 26, 2018: NACOG Regional Council (Page)
- K. June 6, 2018: NACOG TSC Meeting
- L. June 28, 2018: NACOG Regional Council (Flagstaff)

X. Adjourn

Chairman Hemesath asked if there were any further items for discussion. Hearing none, he adjourned the meeting.

Chairman Shane Hemesath adjourned the February 7, 2018 meeting of the NACOG Technical Subcommittee at 11:55 A.M.