

Technical Subcommittee Meeting ♦ April 4, 2018

NACOG AAA Offices, Flagstaff, AZ

MEMBER NAME	ENTITY	PRESENT	ABSENT	STAFF NAME	
Margie RS Begay	Navajo Nation		X	Jason James	
Bill Bess	Navajo County		X	Tod Morris	
Terry Cooper	Town of Snowflake	Phone		Jennifer O'Connor (phone)	
Kyle Dabney	Town of Jerome	X		Cindy Binkley	
Tim Dalegowski	Coconino County	X			
Andy Dickey	City of Sedona		X		
Art Durazo	Town of Clarkdale		X	GUEST NAME	
Dan Gabiou	ADOT MPD	X		ENTITY	
Shane Hemesath	City of Show Low	X		Kevin Adam (phone)	RTAC
Michael Lomayaktewa	Hopi Tribe	X		Linda Taunt (phone)	ADEQ
Ron Long	Town of Camp Verde	X		Lisa Robertson (phone)	City of Show Low
Gus Lundberg	Town of Taylor		X	Lynn Johnson (phone)	ADOT
Roland Maldonado	Kaibab Paiute Tribe		X	Trampas Johnston	City of Show Low
Roger McCormick	Yavapai County	X		Kate Morley	NAIPTA
Matthew Patterson	Town of Pinetop-Lakeside	X		Dana Biscan	Burgess & Niple
Paul Ramsey	City of St. Johns	Phone		Michael Janes	Cities of Winslow, Williams/ Town of Tusayan
Tim Rasmussen	Town of Springerville	Phone		Kathleen Viskocil	Shephard-Wesnitzer Engineering
Bruce Ray	Town of Eagar		X	Stephen Craver	City of Sedona
Morgan Scott	City of Cottonwood		X	Tricia Lewis	ADOT LPA
Randy Sullivan	City of Holbrook		X	Miles Begay	Navajo County
David Swietanski	Apache County	X			
Matthew Wood	City of Page		X		
Mark Woodson	City of Winslow/Town of Tusayan/City of Williams		X		
Philip Cushman	Town of Fredonia	Phone			

I. Introductions

Chairman Shane Hemesath called the meeting to order at 10:00 A.M. Self-introductions were made. A quorum was present.

II. Approval of February 2018 Minutes

Vice Chairman Hemesath asked for any corrections to the February 7, 2018 meeting minutes. Hearing none, he asked for a motion to approve.

Matthew Patterson moved to approve the February 7, 2018 meeting minutes as presented, seconded by Ron Long. Motion passed unanimously.

III. Call to the Audience

There were no comments from the audience.

IV. Federal & State Updates

A. Federal & State Legislative Update

A budget has been approved for the remainder of the federal fiscal year. Transportation was funded at its fully authorized amounts. In addition, lawmakers passed a one-time \$2.5 billion supplemental appropriation for highways. TIGER was appropriated in the amount of \$1.5 billion. The Administration's proposed infrastructure package is still under consideration, but has stalled as legislators recognize that it is unrealistic to limit the federal portion of the funding to 20%. It is unlikely that the infrastructure package will move forward before the midterm elections.

There is less than a month left in the state legislative session. A few transportation revenue bills remain under consideration; the Highway Safety Fee/Alt-Fuel Tax refund repeal has one more vote in the Senate. The expanded capacity for county sales tax is also close to enactment pending approval of amendments and final language. Additionally, Representative Cook has introduced HB 2514, which would take \$18 million off the top of HURF to distribute to smaller counties and cities. While this proposal would provide much needed funding to our smaller communities, it sets a bad precedent of shuffling existing transportation dollars and circumventing the Casa Grande Accords.

The state budget should be approved in the near future. The Governor's proposal includes a \$118 million transfer from HURF.

B. ADOT Long Range Transportation Plan

The State Transportation Board adopted the Long Range Transportation Plan in February. The recommendation in the plan is that all financial resources for greater Arizona will be used for system preservation, with no funds for expansion moving forward, until there are new revenues. ADOT will set aside up to 5% of its overall budget each year for grants and partnering on expansion. Projects must be competitive for consideration.

ADOT is in the process of developing the new STIP for the 5-year program. Dan Gabiou provided a handout that shows all of the projects currently in the program.

C. ADOT District Report

Lynn Johnson reported on projects and activity in ADOT's Northeast District.

D. ADEQ Report

Jason James explained that he invited Linda Taunt of ADEQ to present today in order to provide information to local partners about the funding that is available to help with local waste water and water quality projects. This was an item of concern that was expressed during the sub-regional infrastructure meetings across the region.

Linda reported that ADEQ has assembled a funding matrix, which is used to identify various funding opportunities. She proceeded to provide a brief explanation of the different funding sources and eligible projects.

- COBANK: Colorado-based cooperative bank with the Farm Bureau. They have funded a lot of rural water and waste water systems. They refinance existing USDA Rural Development loans and can provide bridge loans between projects.
- FEMA: AZ receives \$4 million per year to mitigate natural disasters. If there aren't a lot of natural disasters in a given year, FEMA can award funding to communities and political subdivisions on a competitive basis at the end of the fiscal year.

- National Rural Water Association: Short term emergency loan program, provides funding for 90 days.
- Rural Community Assistance Corporation: The RCAC has several loan programs. They also do capacity-building with communities and private utilities and wastewater systems.
- Bureau of Reclamation: Historically, they have only funding very large programs. More recently, they have been reaching out to communities and private entities that have water or wastewater distribution/treatment.

The updated funding matrix will be given to staff for circulation to the Technical Subcommittee members. Those interested in individual funding processes should invite WIFA or USDA to present to their respective communities.

If your community has funding needs, but staff is unsure of where to go for help, the Rural Water Infrastructure Committee is a partnership of state and federal agencies. They meet quarterly, and will invite a community to present their needs. Then the community is sent a packet of information referring them to entities that can provide assistance. Also, on their website is a project information form that can be filled out at any time.

The Technical Assistance program includes a short list of contractors that can help communities resolve drinking water issues.

Linda answered questions from the Technical Subcommittee members.

E. Other

Jason James reported that TIGER has been reauthorized in the amount of \$1.5 billion. Lawmakers also increased the rural set aside from 20% to 30% for this round. Staff has reached out to FHWA for more information. The call for projects has not been announced yet.

Staff has invited FHWA to the next Technical Subcommittee meeting to provide guidance submitting the best applications possible.

V. Public Transportation Program

A. Status of FY18 FTA Section 5310 Grant Program

The list of funding requests for this round of Section 5310 funding is included with the meeting packet. Staff will request an amendment to the TIP when projects have been approved for funding.

B. Status of Regional Passenger Transportation Study

The Regional Passenger Transportation Study is well underway. The project consultant has been meeting with service providers in the study area. Persons that are passionate about transit or work in the field should contact Jennifer O'Connor so they can be interviewed by the consultant for the study.

The initial meeting of the passenger transportation advisory committee will be held tomorrow. Members will learn about the study and be led through a process to develop a vision. The second advisory committee meeting will take place in a couple of months.

C. Other

The Arizona Transit conference will be held next week. The conference agenda is included in the meeting packet.

VI. Transportation Investment Plan (TIP)

A. ADOT LPA Group – Project Status Update

Jason James referred to a report from ADOT included in the agenda packet. The purpose of including the report in the packet is to make sure that ADOT and project stakeholders are on the same page regarding project status.

B. Review High Priority Project Development Schedules

Apache County-Stanford Drive: Stage 4 plans were submitted for review last week. County staff expects to receive comments by mid-month. Stage 5 plans should be completed in May. The project is on scheduled to go to bid in October/November.

City of St. Johns-24th W Overlay: Workers will finish paving in the next day and a half.

Town of Pinetop-Lakeside-Billy Creek Bridge: This project will advertise in October.

Snowflake-Snowflake Blvd: Project design is on schedule. A portion of the right of way is located on state trust land, so the project was shortened. In order to use the design funds, shoulder work was added. The Town is interested in using HURF exchange funding for the project's construction.

City of Williams-Grand Canyon Blvd: The preliminary paperwork is being prepared for submittal. The project is on schedule for construction next July. The City is funding some waterline work that must be completed before they lay asphalt.

City of Winslow-Route 66 Streetscape: The preliminary paperwork is being prepared for submittal. The project is scheduled to begin design in the fall, with construction taking place next year.

Yavapai County-Boynton Creek Overlay: The construction IGA between the county and the city is being finalized. It is slated for approval at the next Board of Supervisors meeting on 4/18 -19. The draft IGA between the county and ADOT is expected to be received by the county in the next couple of days.

City of Sedona-Sanborn/Thunder Mountain: This project is scheduled to advertise in June/July and go to construction in the fall.

C. Update on Regional Fund Balances and Management Strategies

Jason James presented a slide showing the current expenditures for FY18-23. In FY18 the fund balance is \$1. A project from the Town of Taylor will transfer to FY20. Staff initiated a loan to transfer the remaining funds into FY19. Everything else remains unprogrammed, but will be programmed per the conversations during the sub-regional meetings.

Apache County and Coconino County will have TIP amendments at the June meeting. New projects are expected to be added to the TIP for Jerome, Taylor, Holbrook, Eagar, and Cottonwood. Staff has reached out to those project sponsors to ensure they are preparing the needed documentation.

D. Review and Possible Action to Approve FY18-23 TIP Amendment 5

There are two projects included in today's request for TIP amendment:

The Town of Taylor requests to defer the Papermill Road widening project construction from FY18 to FY20. The request is being made to give town staff sufficient time to finish all clearances, plans, estimates, utility relocations and contract documents prior to construction advertisement.

Roger McCormick moved to approve the Town of Taylor request for TIP amendment as presented, seconded by Dave Swietanski. Motion passed unanimously.

The City of Show Low is requesting the addition of the SR 260/Show Low Lake Road intersection improvements project utilizing STP funds in FY21. The allocation of these funds is to support an ADOT improvement project at the intersection by providing supplemental funding from the region. The Navajo County sub-region has agreed with this allocation of the STP funds.

Dave Swietanski moved to approve the City of Show Low request for TIP amendment as presented, seconded by Caleb Lanting. Motion passed unanimously.

E. Other

There were no other TIP items presented.

VII. Highway Safety Improvement Program (HSIP)

A. Regional Strategic Safety Plan – Vision & Goals Presentation

Dana Biscan, Burgess & Niple staff, presented the plan's vision and goals for committee member input.

The plan vision is "Toward zero fatalities".

The plan goals and the respective strategies to accomplish each are as follows:

- Reduce fatalities and serious injuries on public roadways in the region.
 - Reduce the number of fatalities and serious injuries in the region by 3-7% during the next five years.
- Enhance collaboration between transportation stakeholders, law enforcement, and the public to improve safety on public roadways.
 - Provide information on crash hot spots that reflect unsafe driver behavior to law enforcement to encourage targeted enforcement.
 - Meet bi-monthly with law enforcement representatives
 - Educate local law enforcement on the benefits of adopting an electronic crash reporting system to strengthen crash analysis in support of project funding applications.
 - Initiate public outreach campaigns for occupant protection, speeding and aggressive driving, impaired driving, and distracted driving.
 - Identify and partner with advocacy groups, such as MADD, to leverage additional resources to launch educational campaigns at high schools and universities.
- Increase thoroughness and consistency in crash reporting.
 - Educate local law enforcement and other stakeholders on the benefits of submitting all crash reports to ADOT.
 - Collaborate with local law enforcement to standardize crash reports to be consistent with DPS reports.
- Improve availability of transit services and encourage ridership to reduce crash probability.
 - Identify opportunities to increase transit ridership.

- Identify opportunities to increase transit funding in areas with limited or unavailable transit networks.
- Enhance awareness of safety as a critical component of transportation planning and design.
 - Facilitate biannual meetings with member agencies to review successes, challenges, and lessons learned for implementing safety improvement projects, promoting driver education, and engagement with local law enforcement.
 - Initiate agency partnerships with local law enforcement to utilize other funding sources for safety projects, such as the Governor’s Office of Highway Safety.

Dana and Jason explained how to put the various strategies in place in the local communities.

Dana presented general HSIP application eligibility requirements:

- Project budget is \$250,000 minimum to \$5,000,000 maximum
- Minimum benefit/cost ratio is 1.5
- Fatal unit cost = \$5,800,000
- Incapacitating unit cost = \$400,000
- 4 and 5 start CMFs only

The draft RSTSP will be sent to staff by April 16 for final comments. Final comments will be due on April 27. The final RSTSP will be sent to staff on June 1 for approval at the June Technical Subcommittee meeting and Regional Council meeting.

The current round of HSIP applications are due to ADOT on May 4.

B. FY21-22 HSIP Call for Projects

The following communities have indicated intent to apply for the current round of HSIP funding: Eagar, Hopi Tribe, Apache County, Yavapai County, Page, Navajo County, Pinetop-Lakeside and Cottonwood.

Dana has reached out to these agencies and is currently working with them to develop their applications.

C. Update on Sign Panel Replacement Project - Phases 2 & 3

Phase 2 of the Sign Panel Replacement involves the communities of Page, Holbrook, Taylor, Springerville, Eagar, St. Johns, and Williams: This phase is ongoing and on schedule. Work is complete in Page and Springerville. Work is underway in Holbrook and Williams.

Phase 3 of the Sign Panel Replacement involves the Navajo Nation and the Hopi Tribe: The 100% plans are under review by the project consultant.

D. Other

There were no other HSIP items presented.

VIII. Miscellaneous Reports

A. Status of Regional Infrastructure Inventory & Prioritization Initiative

Sub-regional meetings were held last month. The discussion expanded the infrastructure needs list to include other types of projects.

As Kevin Adam reported, formal legislation is not moving forward immediately, which gives the NACOG region more time to compile projects and data.

B. 2018 NACOG TSC Meeting Location Schedule

The Technical Subcommittee members agreed that they would like to see their meetings rotate locations a couple of times per year. Staff announced the following schedule:

- June 6: Apache County
- August 1: Yavapai County Public Works
- October 3: Navajo County Public Works
- December 5: Flagstaff

C. 2018 NACOG Sub-Region Meeting Schedule

Sub Region Meetings will be held in September 2018 and January 2019

D. State Transportation Board Meeting Attendance

Chairman Hemesath encouraged the committee members to attend State Transportation Board meetings to advocate for the needs of the region.

E. 2020 Census Update

Those communities that are participating in LUCA should have received their packets. Accurate population counts are critical for determining funding formulas for the distribution of federal funding and congressional districts.

F. Statewide Employer Database Project

Requests for employer data have been sent out. Responses should be sent to Jason James.

G. Other

There were no other items presented.

IX. Important Meeting Dates, Deadlines

Jason James announced the following dates and deadlines:

- A. April 26, 2018: NACOG Regional Council**
- B. June 6, 2018: NACOG TSC Meeting**
- C. June 28, 2018: NACOG Regional Council**
- D. August 1, 2018: NACOG TSC Meeting**
- E. August 23, 2018: NACOG Regional Council**
- F. October 3, 2018: NACOG TSC Meeting**
- G. October 25, 2018: NACOG Regional Council**
- H. December 5, 2018: NACOG TSC Meeting**

X. Adjourn

Chairman Hemesath asked if there were any further items for discussion. Hearing none, he adjourned the meeting.

Chairman Shane Hemesath adjourned the April 4, 2018 meeting of the NACOG Technical Subcommittee at 12:00 P.M.